

**Minutes**  
**Dean's Administrative Council**  
**College of Education**  
**University of South Alabama**  
**UCOM 3619**  
**9:10 a.m. – 12:00 Noon, January 14, 2008**

**Members Present:** Dr. Richard L. Hayes, Dean; Dr. Thomas L.

**February 7, 2008 – Distinguished Lecture** from 1:30 to 4:30. Guest speakers will be Dr. Joseph Morton, Superintendent, Alabama State Department of Education, Dr. Roy Nichols, Superintendent, MCPSS and guest speaker, Dr. Linda Darling Hammond.

Dr. Feldman reported that to date, he had 5 proposals submitted by the LTE Department and 6 proposals submitted by the Professional Studies Department for the February 6<sup>th</sup> Educational Research Conference.

3. **M. Ed. In ESOL**

The College of Education is on track to submit a proposal for the Class “A” certification program in ESOL to the State Department of Education in May 2008. Dr. Lauren Fregeau will help develop a quality program, which should begin Spring 2009. Courses will not be offered ahead of the program start date. The SDE has tentatively determined that we have the necessary faculty for the new program.

4. **College Student Recruitment Initiatives.**

The first committee meeting is scheduled for January 24, 2008. A copy of a newly created COE publicity piece was distributed. This piece can be modified as needed and will be used for state-wide marketing efforts.

5. **On-Line Writing Lab**

Information was provided about the Online Writing Lab, i.e., its purpose and how consultants are chosen, trained and financed. Further information can be obtained by Dr. William Young, USA Writing Center (460-6480 or at [wyoung@usouthal.edu](mailto:wyoung@usouthal.edu)).

6. **Student Record Policy – Public Disclosure**

The Student Record policy was distributed as a reminder of what type of information FERPA (Family Educational Rights and Privacy Act) dictates can and cannot be released on a student. It was recommended that inquiries in question be directed to Melissa Wold in the Registrar’s Office or to Dean Hayes’ office.

7. **Instant Data Tool**

This tool was developed to allow the university community to have easy access to enrollment data. The link was provided to explore the tool and the DAC was asked to give input on its usefulness and ways it might be improved. No recommendations were provided.

8. **Alternative Master’s Program SDE Review**

Dr. Chilton reported that during the Summer 2008 the Alternative Master’s program would be reviewed to incorporate the Quality Teaching Standards. The primary objective will be to take the program that exists now and

- allocate standards to existing course work
- link standards to the conceptual framework
- note on syllabi, show standards, objectives, content and specific assessment activity
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10. **Praxis and Student Teaching**

Dr. Kent reported on the difficulties encountered with Praxis score deadlines relative to student teacher placement issues. As an example, this semester, 43 students did not have reported Praxis scores just days before the field experience start date. Coupled with the university and public school holiday schedule, this presented very little - to no advance notice to principals and cooperating teachers when placements had to be cancelled for failing scores. As a result, it was determined that a deadline date

