

**Minutes**  
**Dean's Administrative Council**  
**College of Education**  
**University of South Alabama**  
**UCOM 3619**  
**10:00 a.m. – 12:10 p.m., April 14, 2008**

**Members Present:** Dr. Richard L. Hayes, Dean; Dr. Thomas L. Chilton, Associate Dean; Dr. Phillip Feldman, Associate Dean; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. David Gray, Chair, Leadership and Teacher Education; Dr. Charles Guest, Chair, Professional Studies; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Abigail Baxter, Director, Graduate Studies and Research; Dr. Andrea Kent, Director, Field Services and Dr. Peggy Delmas, Director, Student Advising. **Members absent:** Dr. Burke Johnson, COE Faculty Senate representative.

Dean Hayes called the meeting to order at 10:00 a.m.

**1. Information Update**

**a. Student Honors and Awards Reception**

Dr. Delmas reminded the DAC of this event scheduled for Friday, April 18, 2008 in the John Counts Room of the Mitchell Center. She asked that Department Chairs encourage faculty to attend. 31 COE students will be recognized for their achievements. Dr. Delmas also distributed invitations to the Graduating Student Reception to be held Saturday, May 3, prior to commencement. Faculty are also urged to attend this function, which provides an opportunity to congratulate students on their graduation, meet friends and family, and cultivate lasting relationships with these new COE alumni. She also distributed information on the Alt Master's information sessions scheduled for this summer.

**b. Faculty Honors and Awards**

Dr. Feldman reported that the Honors and Awards Committee (which is made up of past award winners) had completed the selection process for this year's awards. The Honors and Award Banquet is scheduled for April 25, 2008 in the John Counts Room of the Mitchell Center and all faculty are encouraged to attend.

**2. Summer School Course Schedules and Contracts**

Summer contracts have been distributed to faculty and are due back to the Dean's Office by April 16<sup>th</sup>. Dr. Chilton reported that as of today, enrollment is at approximately 60% of what it needs to be in order to make the summer school budget. He will monitor enrollment weekly and make adjustments accordingly.

**3. Current Faculty Searches**

Department heads reported on the progress and status of current faculty searches.

**4. Endowments**

Kim Culbreth, COE Development Officer reported on three current projects she is working on: 1) a graduate school scholarship, 2) an elementary school scholarship and 3) a \$100,000 grant request to a national foundation to support elementary educators. She encouraged

faculty members to consider pooling resources to develop other endowments specifically to benefit COE students, which could be matched by University funds.

**5. Staff Positions**

Dean Hayes asked department heads to report on staff positions and job descriptions as per his request from the previous DAC meeting.

**6. Other**

Dean Hayes played a presentation by Kati Haycock, President of The Education Trust, which praised Alabama leaders. She outlined the following points:

- Alabama's focus on reading is paying off for students.
- Follow the lead of successful schools in Alabama.
- Curb the dropout rate with a rigorous high school curriculum.
- The best high schools put all kids in demanding classes.
- Alabama should join the 181