

Minutes
Dean's Administrative Council
College of Education
University of South Alabama
UCOM 3619

10:00 a.m. – 12:00 p.m., September 8, 2008

Members Present: Dr. Richard L. Hayes, Dean; Dr. Thomas L. Chilton, Associate Dean; Dr. Phillip Feldman, Associate Dean; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. Harold Dodge, Interim Chair, Leadership and Teacher Education; Dr. Charles Guest, Chair, Professional Studies; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Abigail Baxter, Director, Graduate Studies and Research; Dr. Andrea Kent, Director, Field Services; Dr. Peggy Delmas, Director, Student Advising and Dr. Kathy Westbrook, COE Faculty Senate representative.

Dean Hayes called the meeting to order at 10:10 a.m.

1. Information Update

- a. Dean Hayes distributed a copy of the proposed 2008-2009 COE Standing Committees and asked to be notified of final revisions by day s end.
- b. Statistics were provided on the Rank Order of Graduate Program Enrollments. Overall graduate enrollment in the College of Education continues to decline. Enrollment dropped from 947 in the Fall 2004 to 687 in the Spring 2008 reinforcing the need for recruitment efforts as undergraduate students approach graduation to encourage graduate program enrollment.
- c. The Fall 2008 Faculty Meeting is scheduled for Thursday, September 11th at 3:00. Department Chairs will be asked to introduce new faculty members from their departments. In addition, Jean Tucker, University Attorney will conduct an EEO Harassment Workshop.
- d. Fall Semester 2008 Enrollment Numbers by Major were distributed.

2. TracDat Re-training

A TracDat Re-training session has been scheduled for Tuesday, September 16, 2008 from 3:00-4:00 in UCOM 3619. COE Administrators, Chairs and Program Coordinators who have not already attended a session are required to attend.

3. Accountability

An article from The Chronicle of Higher Education entitled *on Accountability* was distributed and discussed briefly. Notably, the article made reference to the bill passed in August them disclose considerably more information about their graduation rates, grant aid, and -- specific to Colleges of Education the success of their teacher-training programs.

4. SACS Review

Dean Hayes reported that the COE is in relatively good shape for the SACS review. Dean Hayes asked Chairs and Directors for assistance in two ways. 1) A quick turnaround time to any inquiries made of them relative to accurate and relevant and that all links are still active.

5. Transient Credit Approval