

**Minutes**  
**Dean's Administrative Council**  
**College of Education**  
**University of South Alabama**

**5. Program Review Policy and Procedures**

USA is currently drafting a program review policy for all academic programs to evaluate the effectiveness and progress annually. Data from TracDat will be used to inform the reviews. Only those programs not currently reviewed by accrediting bodies will be subject to these reviews.

**6. SACS Hot Button Alert**

Dr. James VanHaneghan reported on a hot button alert from Dr. Joan Exline, Associate Vice President of Institutional Research and Planning stating the alert has been issued to make sure COE post-baccalaureate professional degree programs are progressively more advanced in academic content than its undergraduate programs and our student learning outcomes provide evidence of that. Dr.

VanHaneghan will work with Cecelia Martin, Director of Assessment in the review of COE programs to determine if there are any issues in the current assessment plan and will follow up with Dr. Exline.