

## Minutes

College of Education  
University of South Alabama  
UCOM 3619  
10:00 AM 12:00 PM, February 6, 2012

**Members Present:** Dr. Richard L. Hayes, Dean; Dr. Phillip Feldman, Associate Dean; Leadership and Teacher Education; Thomas L. Chilton, Associate Dean; Dr. Harold Dodge, Chair, Leadership and Teacher Education; Dr. Charles Guest, Chair, Professional Studies; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Peggy Delmas, Director, Student Advising; Dr. Andrea Kent, Director, Field Services; Dr. Abigail Baxter, Director, Graduate Studies and Research; and Dr. Christopher Keshock, COE Faculty Council Representative.

Dr. Wanda Maulding, Director, NCATE, was absent.  
Dean Hayes called the meeting to order at 10:00 a.m.

1. Information Update
  - a. Staff Position Verbal approval has been given to replace the position vacated by Kate Turnmire with a reclassified position whose job function will be data entry, data management and data resourcing. Once the process of reclassification is complete, this position will be posted.
  - b. UCOM Construction March is the projected date for completion of renovations in UCOM. We will be testing out the space this spring. Collaboratory projects that will use the full capability of the equipment collaboration supported by technology will be given first preference. Those needing a room only will be given the lowest priority.
  - c. CISSTEM Director Search This search has been concluded. Dr. Julie Cwikla has accepted the position and will join the faculty at the end of the semester.
  - d. Founders Day Preparations are underway for Education Summit to be held in conjunction with our tomorrow, February 7. We are expecting approximately 350 paying customers. Our keynote speaker, Dr. Freeman Hrabowski, is scheduled to speak at 11:15, followed by a luncheon address by Dr. Tommy Bice. Students will be seated front and center.
  - e. Computing Proficiency Exam 25% of freshman students who come to USA are remediated in math. 32% of freshman across the country need math remediated, 42% in two year colleges. This program has been developed to try to improve math performance of freshmen, especially if pursuing a major that leads to certification.
  - f. Proposed Syllabus Revisions As recommended by the administrators, listing all of the prerequisites on the syllabus will be incorporate into banner and a website will be created that will list all the regulations that apply to students conduct so that it will only be necessary to cite that particular place unless the college has its own particular requirements. The order of the syllabus will be left to individual units.
2. Enrollment Statistics Dr. Van Haneghan reported that undergraduate enrollment is down 27 students, elementary education enrollment has decreased slightly, and the special education alternative master's program enrollment has dropped quite a bit. Dr. Chilton reported that since our last meeting, overall headcount enrollment was down 650, but the COE made up close to 600 students during drop add which now puts student enrollment There are fewer people coming in than there are graduating and not completing. The COE has approximately a 33% six year completion rate. Chairs need to communicate to the faculty that grants and/or tuition are the only two viable revenue options remaining to the COE. The best marketing tool might be the graduates themselves who are becoming employed much more successfully than those graduating from other local institutions. Their testimonies can be used both to retain the students we have and to attract new students by alleviating the misperceptions that exist.



group pictures. The Chairs were asked to encourage attendance by their faculty. Anyone wishing to have a new personal photo taken for the faculty roster can call Mr. Adams any time to make arrangements. He may be reached at (251) 380-2612 or [johnadams@usouthal.edu](mailto:johnadams@usouthal.edu). His office is located at the far end of the UCOM past Publications and, most of the time, no appointments are necessary, just make sure he is there and go on down to his office at your convenience.

There being no further business, the meeting was adjourned at 12:00.