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Minutes of Meeting  
July 25, 2016 at 10:00 a.m.  
Dean's Conference Room (3619)

**Members Present:** Dr. Andrea Kent, Dean; Dr. John Kovalski, Chair, Health, Kinesiology and Sports; Dr. James Stefurak, Chair of Professional Studies; Mr. Josh Wooden, Director of Academic Advising; Dr. Susan Santoli, Director of Graduate Studies; Dr. Stephanie Stewart, Director of Academic Assessment; Ms. Jennifer Simpson, Director of Field Services; Dr. Paige Vitulli, President of the College Faculty Council; and Ms. Aimee Meyers, Development Liaison.

Dean Kent called the meeting to order at 10:00 a.m.

## **1. Information Update:**

### **a. Faculty Searches –**

Dr. Kovalski reported all positions from last year have been filled. HKS recently hired Ms. Susan Montgomery as Instructor for Therapeutic Recreation; and Dr. Sarah McKinley-Barnard as an Assistant Professor of Exercise Science.

Dr. Micheil Spillane has resigned effective August 14, 2016. Position has been posted and several good applicants have applied.

Dr. Kovalski announced approval from ACHE to offer a new track in Exercise Science with two concentrations (Health Fitness and Pre Health Professional). This will allow Allied Health students to enter that concentration and fulfill many of the prereq for Allied Health without undue penalty.

Dr. Stefurak reported two new searches for Professional Studies (Assistant Professor of Library Media/Assistant Professor of Instructional Design/Tech).

Dr. Kent reported that LTE has filled all positions except one (Assistant Professor of K6). Since no viable candidates were available the search has been closed and reopened for an Instructor line as a K-6 Generalist. The position will now be advertised as an instructor and hope fill the position by August 15, 2016.

Dr. Kent noted that new faculty orientation is mandatory and must have Provost permission to be absent. The orientation is scheduled for August 15, 2016.

### **b. Staff Searches**

Dr. Kent provided an update on the search for the Financial position. Interviews are scheduled for this week.

Dr. Kovalski reported the Word Processor position is still in the approval process.



Minutes of Dean'

The Pillars magazine will now have a standardized format. A page will be designated for each department (HKS, PS, LTE, etc.). Each department chair and divisions will be responsible for submitting a story headline with pictures. The publication goal date is September 2016.

The council was requested to provide vacation and/or conference dates to Dana when you are going to be out.

The meeting adjourned at 11:20 a.m.

The next scheduled meeting is **Monday, August 22, 2016 at 9:30 a.m.**