



## **Dean's Administrative Council**

## **Minutes of Dean's Administrative Council Meeting – September 30, 2019**

infocaster. A registration table will be setup in the lobby as well as food and drinks. Financial Aide and Scholarships will have a table available to assist and a representative for OALS will also be available.

### **2. Enrollment (AK):**

Dr. Kent provided a handout on enrollment from Fall 2015 – Fall 2019 by department. CEPS is down 32 students. The university overall is down 500 students. Another budget cut is expected this year. The Healthcare side is doing well.

### **3. Course in Effective Teaching (AK):**

Dr. Kent provided a handout titled “Becoming a great teacher at South Alabama”. USA is partnering with ACUE to offer a course in Effective Teaching practices. The course will start with a Course Launch event and supports faculty teaching traditional, blended or online classes. Contact Dr. S. Raj Chaudhury at the ILC for more information.

### **4. LMS/Canvas (AK):**

Dr. Kent provided a handout titled “Bye Bye Sakai! Hello Canvas! – LMS Migration Timeline”:

- x Fall 2019 – Spring Faculty Training and Course Reviews
- x Spring 2020 – Canvas goes Live
- x Summer 2020 – Summer classes in Canvas
- x Fall 2020 – Mass migration - all Fall classes in Canvas
- x Dec. 31<sup>st</sup> – Access to Project and Course Sites Terminated
- x Spring 2021 – All courses in Canvas

### **5. Student Evaluation of Teaching Software (AK):**

Dr. Kent provided a handout flyer on EvaluationKIT by Watermark. A decision still needs to be made on how to roll out the software. By May 2020 Class Climatic will be gone and we will not have access after that date. All information must be out of Class Climatic before May 2020.

### **6. Grants and Contracts Update (AG):**

- x 12.7 million in external funding.
- x November 4 will be the last Bauer Series. An award breakfast ceremony will be held. Faculty members who are interested in being consultants a separate session will be held for them.
- x CEPS internal grant program for faculty development will kick-off around the second or third week in October.

### **7. Graduate Studies Update (JK):**

- x Web admit cycle started for 2020.
- x Double checked and crossed checked the department program web admission requirements.
- x The University is moving forward with a new marketing management program to electronically communicate with applicants.
- x Next week is the Alabama Connect kickoff. Dr. Kovaleski will be traveling for graduate recruiting (Huntsville, Birmingham, Montgomery and Mobile) areas.



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