

# ROC Meeting Notes

Wednesday, December 12, 2018

9:00 10:00 AM

Multi-Purpose Room, Faculty Club

## Angela Jordan, Office for Research Communications & Development

Some revisions were made to the internal funding grants: Faculty Development Council Grant Program was formerly overseen by the Graduate School, but now managed by the Office of Research & Economic Development effective January 1, 2018. Divided program into two branches. Will still have the traditional Faculty Development Council Grant for up to \$5,000 funds reduced. The competition will be a bit tougher, depending on the number of applications received. New part of the program is the Faculty Dev Council Fellows Program that is modeled after successful programs from other universities that is an incentivized actual faculty dev program. Will have 4 spots for the program where the faculty will have to apply, but would prefer if they were hand-picked from their Department Chair. Each awardee will receive \$500 to enter the program, 1 semester of programming with a variety of grant writing, mentoring, writing groups, etc. Will have to identify specific proposal that they want to work on with this program. Once they have completed the programming, if they complete the program, they will receive \$3,500 to use for activities r/t that project. Once

incentivized -5 (c)4Bj/C2iighly supportive program for faculty who are working on a proposal. No guidelines as to what type of proposal, but would like it to be geared more toward a CAREER type proposal. Will be able to make a case if it has an impact on their career. Will hopefully have the guidelines out today. Will run with this next year.

Made some changes to the Seed Grant according to the A&H open submission for the year, no semester-based deadline. Have had positive feedback from faculty. Current balance posted on OCRD website. No major changes to Res & Scholarly Development Grant program.

## Deborah Musgrove, Sponsored Projects Administration

### Cayuse Updates

A question we get frequently is why do we have to put the budget in (424 & SP) twice We usually see this if you start with your proposal in the system and pair it with 424. Here is the fix: if you complete your budget in 424 and then link it back to your proposal, under

An issue we are seeing with NSF is a degree year and degree code warning. This just started and we do not know why this is happening. It all depends on how investigators have entered this information into the NSF profile





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- x Another update done 4/24 was now you can add drafts to your attachments drafts. If you have a draft instead of a final, those drafts can be seen but, if it was over 100 characters then you would see the whole name of it.
- x Another update was the hyperlinks, they were previously all blue, but now once you click because the hyperlinks will turn purple once you have worked with them. The NSF cover page added two questions: Funding International branch campus and Funding with Foreign Organization, which your faculty are aware of these. You only check it if it pertains to your proposal.
- x In NIH, in the past, if you have letters of support, they were uploaded as one document, and if you had a change or needed to add one, you had to delete that document, scan them and reupload them all. Now there is an appendix where you can upload them one at a time. It will ask you when you are uploading if you want to upload if you want to append or replace. So, now you can add one letter at a time instead of waiting to receive all of them to upload. To put them in a certain order, it will automatically follow the previous one.

Brandon Strickland, Sponsored Projects Administration

- x Please remember that if you are submitting an F&A Waiver it needs to be approved or what your budget is going to be until you have that approval or disapproval of your F&A Waiver. Also, please make sure you attach your budget because Julie Schwindt will need to review that budget to know where the money is going.
- x We have found that some of the updates that need to go from Fastlane to 424 were not happening due to the government shutdown. We have had a couple of instances where give us (Deborah & Brandon) submission access in Fastlane, and it needs to be 24 hours in advance before that proposal is. If you have a Fastlane check early, make sure it is in the system because we are unable to contact anyone at the agency.



faculty to go through a vetting process to make sure that we do not have too many submissions.

#### Pre-proposal LOI Update

- x Almost every college/unit has experienced competitions that require an abbreviated proposal prior to a full proposal. It may be a LOI or a pre-proposal or could even be called another name. LWVDFDOHG Proposal Submission Competition. Typically, entries are vetted and then a select number of full proposals are selected to advance.





# ROC Meeting Notes

Wednesday, April 17, 2019  
9:00 ±10:00AM  
Multi -Purpose Room, Faculty Club

Dusty Layton, Research Compliance and Assurance  
Conflict of Interest Disclosures and PHS Applications

- x A brief reminder about the requirements for the conflict of interest disclosure forms related to PHS grant applicants were presented

individuals require completion of conflict of interest training. Training certification does not have to be completed until notice of award.

# ROC Meeting Notes

Wednesday, July 17, 2019  
9:00 – 10:00 AM  
Multi-Purpose Room, Faculty Club





