

Today's Agenda

- I. Special events content review
- II. Master special events calendar
- III. Software implementation overview

Desired meeting outcomes

- f* Significant progress on special events content
- f* Feedback on master special events calendar design
- f* Feedback and clarity on EMS software implementation

EMS Implementation

Happening now! – System merge, creating test environment, preparing for in person visit

Items to Remember and Share

- Verbal preview of special events content.
- Excitement about special events calendar design
- *Org wide communication this week. Presentation to Faculty Senate May 11.
- *Critical implementation milestones

*subject to change

Next Steps & Outcome check

Next steps

- f* Today! Inform your home department/division about the communication.
- f* Think about additional blog topics.
- f* Email Melva if you are interested in the training or advisory committee.

Did we...

- f* Accomplish significant work on special events content?
- f* Provide a good overview of the master special events calendar?
- f* Are you clear on next steps?